

Pemberton Township Schools

Grades K-5

Hybrid Framework - for Families

- **Defining the hybrid learning structure**
 - In a hybrid format students will be assigned to a Team (Gold Team and Green Team).
 - Green Team students attend school on A, C, and E days and remain home on B, D, and F days
 - Gold Team students attend school on B, D, and F days and remain home on A, C, and E days
- **Communication and classroom work-flow management**
 - Class Dojo will be utilized to maintain contact with families
 - Google Classroom will be utilized to provide a foundation for managing the work-flow of the classroom.
 - HD Meeting will be utilized as a primary resource for video conferencing (Google Meet as a backup)
- **In-school days for students**
 - Classroom teachers will teach two lessons for each subject on the in-school days. Recorded mini-lessons will also be made available via Google Classroom as a reference to support at-home days for students.
 - There will be no small group instruction. The return of small group instruction will be dependent on State guidance.
 - Related Arts (specials) classes will only occur on in-school days. This will result in students having some of their Related Arts subjects in marking periods 1 and 2, and then the remaining Related Arts subjects will occur in marking periods 3 and 4.
- **At-home days for students**
 - Daily attendance will be taken via a Google Form. The student or parent will need to sign-in by 9:30am. If the student or parent does not sign in they will receive an automated call from the school around 10:30am and will be required to contact the school to update the attendance. An additional automated call will be made around 5:00pm providing notification that the student was not marked present for the day.
 - At-home work for students will be assigned by the teacher.
 - At-home work will consist of activities such as, but not limited to: referencing mini-lesson recordings as needed (via Google Classroom), completing additional practice, working on technology components such as Redbird and Reflex, and/or completing specific problems from homework pages or other assigned resources.
 - Students will have access to teacher live availability time-slots to get additional support.
 - Students that receive academic mastery support will have access to additional teacher live-availability time slots for additional support.
- **ELL**
 - ELL teachers will utilize the WIN period to meet with groups of students to support classroom learning.
 - ELL teachers will utilize remote days to meet with groups of students to follow the ELL curriculum.
- **WIN**
 - Will be scheduled on in-school days only.
 - If the district is in hybrid format with a remote option: there is no WIN Wednesday for remote learners.
- **Assignments and Grading**
 - Ideally, assignments would be completed right away so that all students are able to maintain the consistent pace of learning. However, this can be a significant challenge for young learners who need additional support at home. For those students, assignments should be submitted by the following Monday morning after assigned.
 - Standard grading practices will be utilized. We will no longer be grading for completion-only.

Guidelines for Online Educational Services

The information below outlines guidelines and expectations for children and adults when school is in a virtual setting.

Students

- Find a quiet location to sit and join meetings
- Ensure background is appropriate and without distractions
- Avoid locations where others may unknowingly enter camera view
- Dress in appropriate attire as required by the district dress code
- Mute microphones and cameras before entering meetings
- Participate in full view by using the chat or raise hand (if teacher permits the use of cameras) to ask questions or share ideas
- Wait for a signal from the teacher to unmute microphone
- Be sure to leave the meeting and close the browser window at the end of each session

In addition, all students and adults need to be aware of their presence during virtual teaching. This includes anyone in or around the learning area. Please be mindful of voice levels, attire, and any actions that may be distracting to the learning for everyone participating in the lessons. Facilitating high-quality practices for students in this exciting new vision for learning, everywhere at any time, is always our goal.